

JAYPEE UNIVERSITY OF INFORMATION TECHNOLOGY, WAKNAGHAT

TA & HONORARIUM CLAIMFORM FOR INTERVIEW / EXTERNAL EXPERT / GUEST LECTURE

Please enclose original Tickets: Bus/Train, Bill: Share Taxi, Own Car through which inward journey performed

Name: Date of Interview / Lecture:.....

Interview for the Post of: Interview held at:

Any other purpose

Travel Details:

A- Inward Journey						
Sl No.	Date of Travel	From	To	Travel by Rail/ Air//Bus/Taxi/ Own Car	Class of Travel	Amount Rs
1						
2						
3						
4						
B - Proposed outward Journey						
1						
2						
3						
4						
C - Honorarium						

Total Expenses (A + B + C) =

Bank Details: Please also enclose a Cancelled Cheque / First page of Bank passbook.

Account Holder's Name:	
Name of the Bank which TA claim is to be reimbursed:	
Branch Name of Bank :	
Account Number :	
IFSC Code:	
PAN :	

Certified that I have travelled from and will travel to..... as per the above details.

Signature of Claimant: Name & Sign. of Coordinator (Lecture):.....

Certified that the person attended for Written Test / Interview / External Expert / Guest Lecture at JUIT, Waknaghat.

Verified by HR Division: Signature of Registrar:

For Accounts Use:

Checked by: Passed For Rs: Finance Officer:

Date: Date: